

EXIN BCS Business Analysis

ORGANISATIONAL BEHAVIOUR FOUNDATION

Certified by

Sample Exam

Edition 202007



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Introduction

This is the EXIN BCS Organisational Behaviour Foundation (OBF.EN) sample exam. The Rules and Regulations for EXIN's examinations apply to this exam.

This exam consists of 40 multiple-choice questions. Each multiple-choice question has a number of possible answers, of which only one is correct.

The maximum number of points that can be obtained for this exam is 40. Each correct answer is worth 1 point. You need 26 points or more to pass the exam.

The time allowed for this exam is 60 minutes.

For this exam you are allowed to use a simple calculator.

Good luck!





Sample Exam

1 / 40

Which of the following is used to understand competitive advantage?

- A) PESTLE
- B) Leavitt Diamond
- C) Porter's Five Forces
- D) POPIT

2 / 40

Which **four** mutually interacting independent variables of an organization were identified by Harold Leavitt?

- A) Structure, objectives, technology and people
- B) Structure, objectives, processes and environment
- C) Objectives, technology, processes and people
- D) Objectives, technology, processes and environment

3 / 40

Which of the following describes the process of grouping jobs together under functional, divisional and matrix organization structures?

- A) Workflow management
- B) Work specialization
- C) Formalization
- D) Departmentalization

4 / 40

Which of the following is used to describe the number of subordinates that a single manager is responsible for?

- A) Span of control
- B) Chain of command
- C) Hierarchy
- D) Supervisory management

5 / 40

In which of the following relationships is a manager responsible for those in positions below them?

- A) Staff
- B) Line
- C) Functional
- D) Responsibility





Which of the following indicates formalization in an organization?

- A) Job descriptions
- B) Spontaneous relationships
- C) Personal relationships
- D) Social groups

7 / 40

Which of the following is an advantage of decentralization?

- A) Greater control
- B) Fewer skilled managers
- C) Faster decision-making
- D) Cost effective use of resources

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A computer manufacturing organization serves personal, business and retail markets separately.

What kind of structure does it operate?

- A) Divisional
- B) Matrix
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- D) Team-based

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Six subject matter experts from different organizational departments provide material for a continuing professional development program and are coordinated by an HR Manager.

How would this type of organization structure be best described?

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- B) Matrix
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10 / 40

An organization that consists of groups that focus on processes rather than jobs, coordinate their own activities, and work directly with partners and customers to achieve their goals has which kind of structure?

- A) Divisional
- B) Functional
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An aircraft company manufactures the wings in Wales, the fuselage in Germany, the tail piece in Spain and puts all the parts together in France.

What type of organization is this?

- A) Matrix
- B) Hollow
- C) Modular
- D) Functional

12 / 40

An electronics manufacturer has contracted an overseas organization to provide a call answering service for customers to report faulty products.

What is this an example of?

- A) Reshoring
- B) Offshoring
- C) Outshoring
- **D)** A strategic alliance

13 / 40

Which of the following is considered to be a dynamic practice of an agile organization?

- A) Continuous learning
- B) Shared vision and purpose
- C) Standardized ways of working
- D) Cohesive community

14 / 40

Where would 'business policy' be found in the Object Management Group's Business Motivation Model?

- A) Desired result
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- C) Directive
- D) Influencer

15 / 40

When referring to the Object Modelling Group's Business Motivation Model, which factors determine the potential impact of environmental changes?

- A) Goal and objective
- B) Strategy and tactic
- C) Business rule and business policy
- D) Risk and potential reward





A member of staff struggling to cope with the demands of a job because of a lack of training would be considered under which factor of the organizational behavior field map?

- A) Context
- B) Individual
- C) Structural
- D) Management process

17 / 40

Which of the following areas are considered under the Balanced Business Scorecard?

- a) Finance
- b) Customer
- c) Policy
- d) Learning and growth
- e) Systems
- A) a, c and e only
- B) a, b and d only
- C) b, d and e only
- D) a, c and d only

18 / 40

Which of the following are types of organizational culture identified by Charles Handy?

- a) Person
- b) Power
- c) Process
- d) Symbol
- e) Task
- A) a, b and c only
- B) c, d and e only
- C) a, b and e only
- D) b, c and d only

19 / 40

When researching appropriate culture, Groysberg identified five internal and external company factors.

Which of the following is not a factor?

- A) Strategy
- B) Region
- C) Beliefs
- D) Industry





Which of Geert Hofstede's five dimensions of culture describes the balance between respect and tolerance within an organization's culture?

- A) Individualism
- B) Social orientation
- C) Goal uncertainty
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21 / 40

Brooks identified six factors of national culture.

Which of the following are part of Brooks' model?

- A) Languages, legal system and political system
- B) Values, individualism and political system
- C) Education, role and religion
- D) Languages, education and power

22 / 40

Which of the following would be considered a 'group' as defined by group dynamic theory?

- A) Members of a rugby team
- B) People taking a train journey
- C) Audience at a fashion show
- D) Students at a University

23 / 40

George Homans identified that a group's environment is shaped by management decisions in which three areas?

- A) Physical, technological and performance targets
- B) Technological, hierarchy and performance targets
- C) Technological, social and hierarchy
- D) Physical, technological and social

24 / 40

Which of the following describes a task which is dependent on the weakest performer in a group?

- A) Additive task
- B) Conjunctive task
- **C)** Disjunctive task
- D) Productive task





In an informal network, which role would keep sub-groups together to prevent them splintering into smaller, less effective segments?

- A) Central connectors
- B) Boundary spanners
- C) Information brokers
- D) Peripheral specialists

26 / 40

Which of the following are shown on a balance sheet?

- A) Profit and loss
- B) Income and expenditure
- C) Dividends and retained profit
- D) Assets and liabilities

27 / 40

In a Statement of Financial Position, where would an existing bank loan, due to be repaid in 18 months, be recorded?

- A) Current liabilities
- B) Non-current liabilities
- C) Current assets
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28 / 40

Why is 'operating profit' so useful when analyzing financial performance?

- A) It is not affected by the level of tax an organization pays.
- B) It helps an investor see what liabilities the organization has.
- C) It can be used to calculate the ratio of debt to equity.
- D) It helps an investor see returns made on long term assets.

29 / 40

In an Income Statement, where would the organization's overheads be listed?

- A) Revenue
- B) Cost of sales
- C) Administrative expenses
- D) Profit after tax





Why is a cash flow forecast helpful?

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- B) It identifies when a project will finish.
- C) It enables effective financial resource planning.
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- b) It can predict a cash shortfall that needs to be managed.
- c) It can predict profits.
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- e) It can identify when inflation is too high.
- A) a, b and c only
- B) b, c and d only
- C) c, d and e only
- **D)** a, b and d only

32 / 40

Which type of cost changes depending on the quantity of goods sold?

- A) Variable cost
- B) Fixed cost
- C) Indirect cost
- D) Contribution

33 / 40

What two factors are used to determine the level of contribution?

- A) Revenue and variable costs
- B) Revenue and fixed costs
- C) Profitability and variable costs
- D) Profitability and fixed costs





A packaging system is due to be implemented over the next six months. The business operations manager has calculated that the level of production will fall by 23% during this period. Following implementation, production is expected to rise by 17.5%.

How would you classify the drop in production?

- A) Tangible benefit
- B) Intangible benefit
- C) Tangible cost
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35 / 40

Which of the following categories of business benefit were identified by Ward and Daniels?

- a) Financial
- b) Tangible
- c) Observable
- d) Quantifiable
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- A) a, b and e only
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36 / 40

When completing a payback calculation, what unit will be used to measure output?

- A) Money
- B) Time
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- D) Quantity

37 / 40

Which of the following would be a reason for performing a discounted cash flow calculation?

- A) To understand the impact of fixed costs over the duration of the project
- B) To understand the effect of the cost of capital on the project
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12



When Net Present Value (NPV) equals zero, what is the relationship between costs and benefits?

- A) The cost of the project exceeds the benefits.
- **B)** The benefits of the project exceed the cost.
- C) The cost and benefits are zero.
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Which of the following terms is used to describe a discount rate that gives an NPV of exactly zero?

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In which of the following situations would an IRR calculation be useful?

- A) When comparing projects to determine the best investment opportunity
- B) When comparing projects to determine which will complete in the shortest timescale
- C) When seeking to determine the capital outlay for a project
- D) When planning for fluctuations in cash flow





Answer Key

1 / 40

Which of the following is used to understand competitive advantage?

- A) PESTLE
- B) Leavitt Diamond
- C) Porter's Five Forces
- D) POPIT
- A) Incorrect.
- B) Incorrect.
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2 / 40

Which **four** mutually interacting independent variables of an organization were identified by Harold Leavitt?

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3 / 40

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6 / 40

Which of the following indicates formalization in an organization?

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- A) Incorrect.
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11 / 40

An aircraft company manufactures the wings in Wales, the fuselage in Germany, the tail piece in Spain and puts all the parts together in France.

What type of organization is this?

- A) Matrix
- B) Hollow
- C) Modular
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An electronics manufacturer has contracted an overseas organization to provide a call answering service for customers to report faulty products.

What is this an example of?

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- B) Offshoring
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Which of the following is considered to be a dynamic practice of an agile organization?

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- B) Shared vision and purpose
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19 / 40

When researching appropriate culture, Groysberg identified five internal and external company factors.

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- B) Region
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24 / 40

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25 / 40

In an informal network, which role would keep sub-groups together to prevent them splintering into smaller, less effective segments?

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30 / 40

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Which type of cost changes depending on the quantity of goods sold?

- A) Variable cost
- B) Fixed cost
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Evaluation

The table below shows the correct answers to the questions in this sample exam.

Question	Answer	Question	Answer
1	С	21	Α
2	Α	22	Α
3	D	23	D
4	Α	24	В
5	В	25	С
6	Α	26	D
7	С	27	В
8	Α	28	Α
9	В	29	С
10	D	30	С
11	С	31	D
12	В	32	Α
13	Α	33	Α
14	С	34	С
15	D	35	D
16	В	36	В
17	В	37	В
18	С	38	D
19	С	39	С
20	D	40	Α







Contact EXIN

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