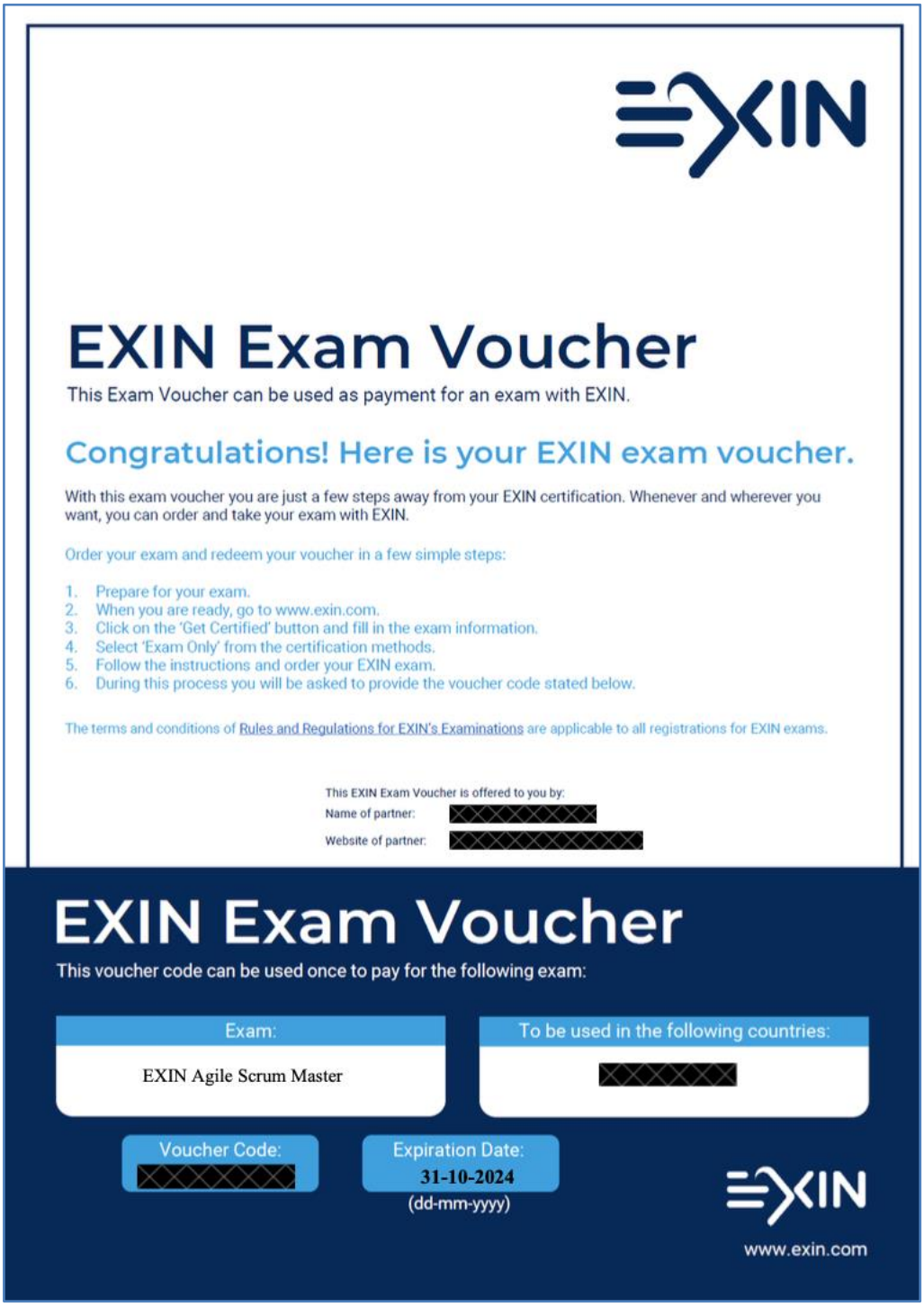
Candidate Voucher Manual

How to redeem an EXIN Voucher

Version October 2023

1. Introduction
2. Redeeming your Voucher
   2.1 Ordering from your Candidate Portal
   2.2 Ordering via our www.exin.com
3. Your invitation email



EXIN Exam Voucher

This Exam Voucher can be used as payment for an exam with EXIN.

Congratulations! Here is your EXIN exam voucher.

With this exam voucher you are just a few steps away from your EXIN certification. Whenever and wherever you want, you can order and take your exam with EXIN.

Order your exam and redeem your voucher in a few simple steps:

1. Prepare for your exam.
2. When you are ready, go to www.exin.com.
3. Click on the 'Get Certified' button and fill in the exam information.
4. Select 'Exam Only' from the certification methods.
5. Follow the instructions and order your EXIN exam.
6. During this process you will be asked to provide the voucher code stated below.

The terms and conditions of Rules and Regulations for EXIN's Examinations are applicable to all registrations for EXIN exams.

This EXIN Exam Voucher is offered to you by:
Name of partner: [redacted]
Website of partner: [redacted]

EXIN Exam Voucher

This voucher code can be used once to pay for the following exam:

Exam:	To be used in the following countries:
EXIN Agile Scrum Master	[redacted]

Voucher Code: [redacted]

Expiration Date: 31-10-2024 (dd-mm-yyyy)

www.exin.com

1. Introduction

This document will explain how to book an EXIN exam with your EXIN Voucher.

Important information about Vouchers:

- EXIN Exam Vouchers are purchased by EXIN Partners;
- EXIN Exam Vouchers are valid for a specific exam module and redeemable for this module only;
- EXIN Exam Vouchers are only valid in the selected country/countries as displayed on the voucher;
- EXIN Exam Vouchers can be used for an EXIN Anywhere exam or for an EXIN Exam Room (the Netherlands only);
- EXIN Exam Vouchers display the voucher code, the exam(module), the valid country/countries and the expiration date of the voucher.

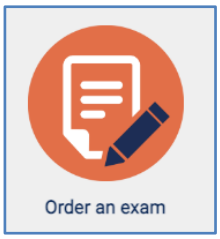
2. Redeeming your voucher

You can redeem your EXIN Voucher in your Candidate Portal or on www.exin.com.

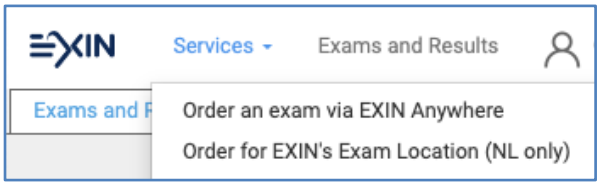
2.1 Ordering from your Candidate Portal

If you have already taken an exam with EXIN in the past, you can order via your existing Candidate Portal. You were provided access, via email, to your personal Candidate Portal after completing your previous EXIN exam.

Click on ‘order an exam’ on your homepage.



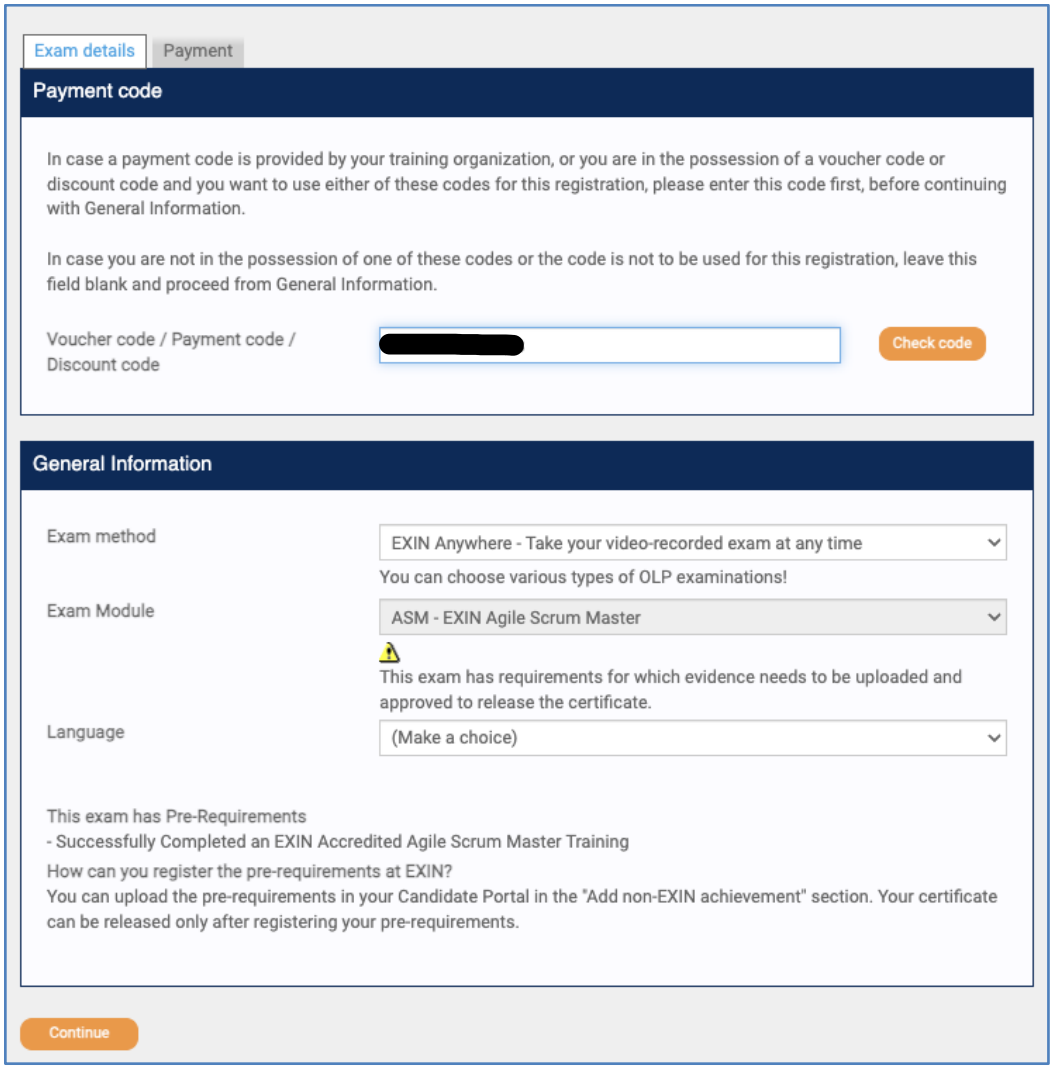
Or click on ‘Services’ in the menu bar and ‘Order an Exam…’



Exam details

Enter the voucher code in the Voucher Code box and click ‘Check Code’.
When the code is valid (for your country of residence) the module will be filled in automatically. If the code is not valid, the reason will be displayed.

You can select an exam method and exam language from the dropdown menus. For more information on the different EXIN Anywhere options, please visit our website.

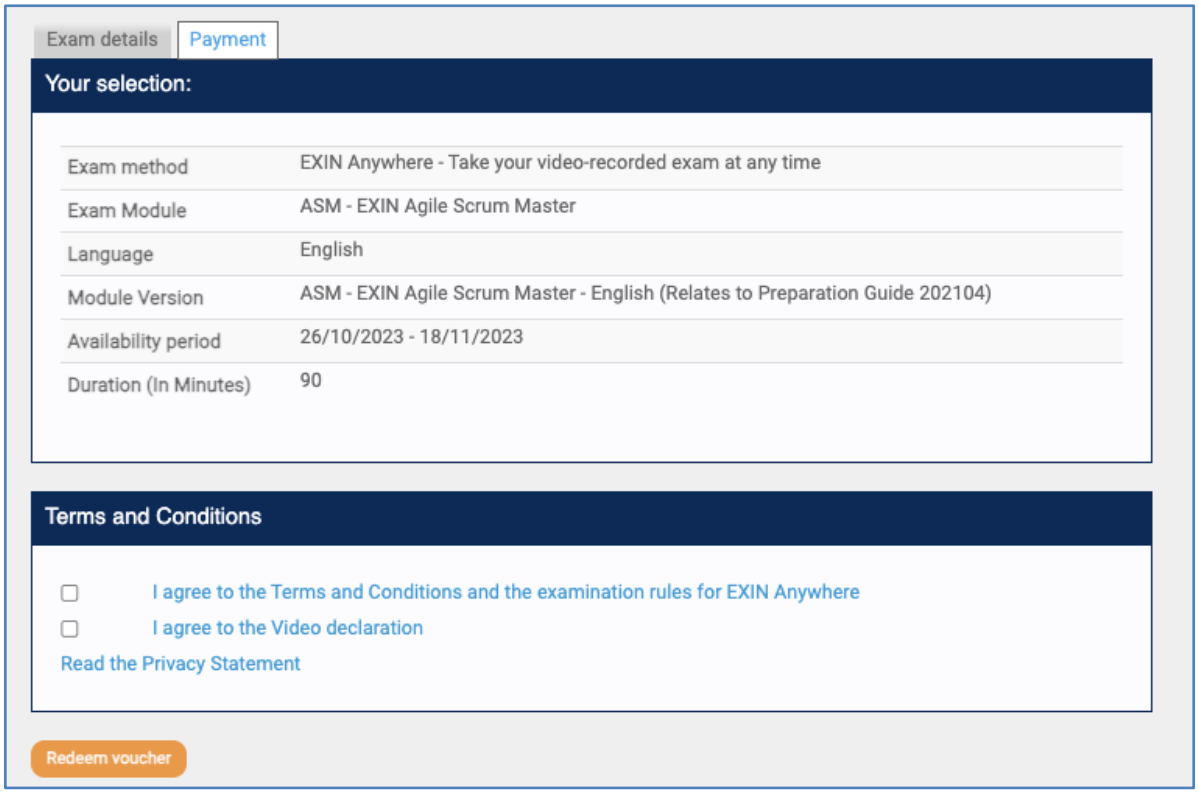


Click on ‘Continue’ at the bottom of the page to go to the next step.

Payment

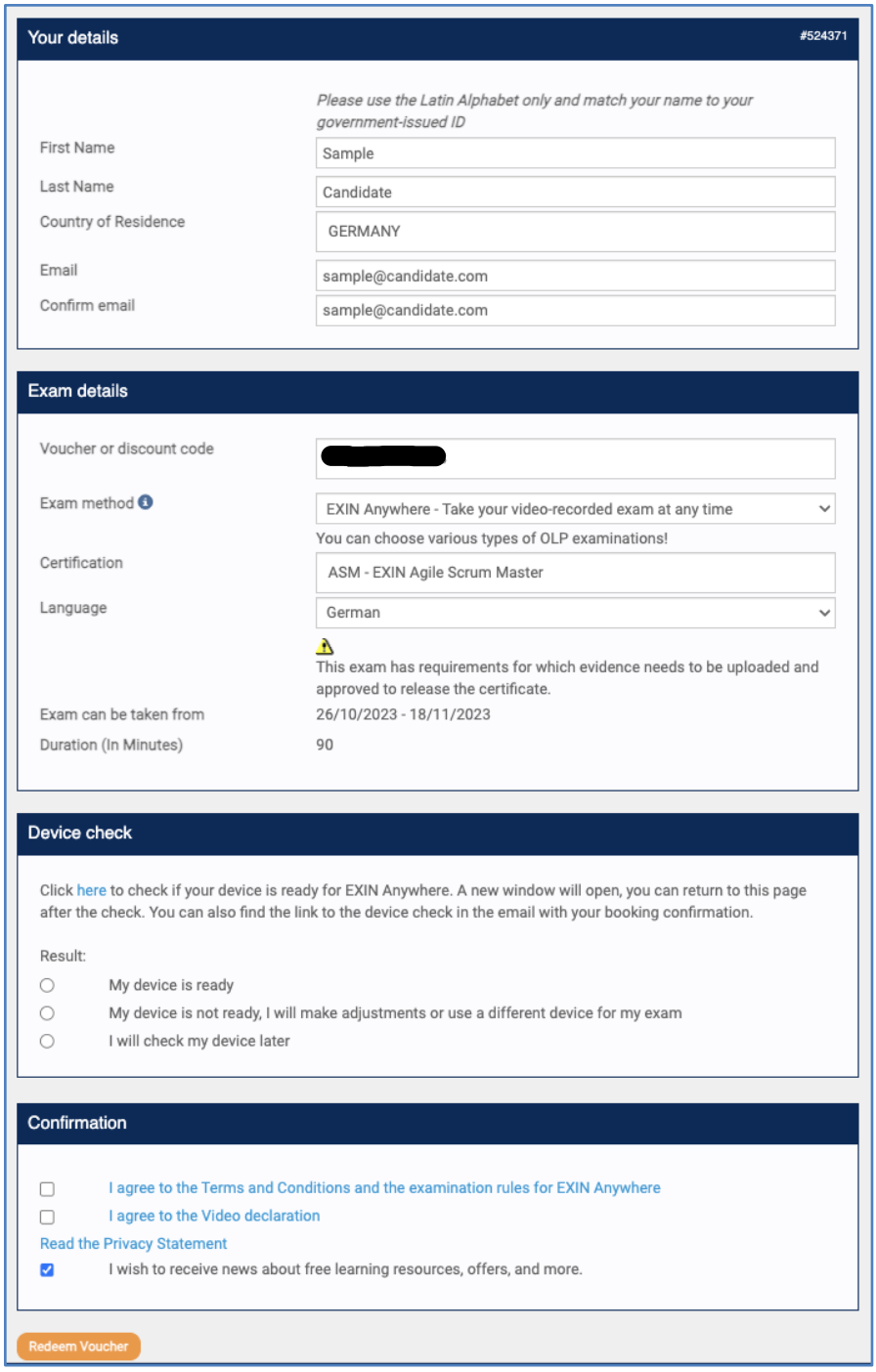
In this step you will redeem your voucher, no payment is required. Agree to the terms and conditions, declarations and read the privacy statement.

Then click on ‘Redeem Voucher’ at the bottom of the page to finalize your exam order.



2.2 Ordering via www.exin.com

When this is your first exam with EXIN, you can book an exam via the 'Book my exam' button on our website. Choose the certification, the exam language, and the option 'Exam Only', confirm your training, select your country of residence and the examination method. Click 'Book exam now' at the bottom of the page to go to the next step.



Complete the form, agree to the terms and conditions and declaration, and read the privacy statement. Click 'Redeem Voucher' to confirm your order and receive your invitation to take the exam.

Ordering an exam with pre-requirements

Please note that when you have ordered an exam with pre-requirements, you need to register the necessary pre-requirements in your Candidate Portal. You will get access to your Candidate Portal via your official result email after your exam has been assessed. Pre-requirements may be completion of training, or another exam completion.

3. Your invitation email

You will receive a confirmation email of your exam order within minutes after you have redeemed your voucher.

Video Recorded EXIN Anywhere exam

You will be sent a confirmation email after ordering the exam. This email contains a link to start the examination process and a code. The code is needed to access the secure exam environment. Please note this code is **not** your original voucher code, but a different code. You have 3 weeks to actually take the exam. Within these 3 weeks you can take your exam whenever you want as there is no scheduling necessary. After this period the link and the code to access the secure exam will expire.

Live Proctored EXIN Anywhere exam

You will be sent a confirmation email with your chosen exam date and time. This email contains a link to your portal at Examity, our Live Proctored examination platform. Before taking your exam, you need to log in and complete your profile by adding your time zone and a phone number where the supervisor can reach you in case of issues.

Good luck on your exam!

Questions? Contact us on: candidatesupport@exin.com

Copyright © 2023 EXIN

All rights reserved. No part of this publication may be published, reproduced, copied or stored in a data processing system or circulated in any form by print, photo print, microfilm or any other means without written permission by EXIN.

The mother version of this document is developed and maintained by EXIN Holding B.V. in English (US). Translations may be provided by EXIN's local representatives. The English version will always be leading.

EXIN® is a Registered Trademark of EXIN
EXIN is a Registered Trademark of EXIN