




# **Candidate Voucher Manual**

**How to redeem an EXIN  
Voucher**

**Version October 2023**



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## EXIN Exam Voucher

This Exam Voucher can be used as payment for an exam with EXIN.

**Congratulations! Here is your EXIN exam voucher.**

With this exam voucher you are just a few steps away from your EXIN certification. Whenever and wherever you want, you can order and take your exam with EXIN.

Order your exam and redeem your voucher in a few simple steps:

1. Prepare for your exam.
2. When you are ready, go to [www.exin.com](http://www.exin.com).
3. Click on the 'Get Certified' button and fill in the exam information.
4. Select 'Exam Only' from the certification methods.
5. Follow the instructions and order your EXIN exam.
6. During this process you will be asked to provide the voucher code stated below.

The terms and conditions of [Rules and Regulations for EXIN's Examinations](#) are applicable to all registrations for EXIN exams.

This EXIN Exam Voucher is offered to you by:


Name of partner: XXXXXXXXXX

Website of partner: XXXXXXXXXX

## EXIN Exam Voucher

This voucher code can be used once to pay for the following exam:

<p><b>Exam:</b></p> <div style="background-color: white; color: black; padding: 5px; border: 1px solid white;">EXIN Agile Scrum Master</div>	<p><b>To be used in the following countries:</b></p> <div style="background-color: white; color: black; padding: 5px; border: 1px solid white;"><span style="background-color: black; color: black;">XXXXXXXXXX</span></div>
<p><b>Voucher Code:</b></p> <div style="background-color: white; color: black; padding: 5px; border: 1px solid white;"><span style="background-color: black; color: black;">XXXXXXXXXX</span></div>	<p><b>Expiration Date:</b></p> <div style="background-color: white; color: black; padding: 5px; border: 1px solid white;">31-10-2024 (dd-mm-yyyy)</div>



[www.exin.com](http://www.exin.com)

## 1. Introduction

This document will explain how to book an EXIN exam with your EXIN Voucher.

Important information about Vouchers:

- EXIN Exam Vouchers are purchased by EXIN Partners;
- EXIN Exam Vouchers are valid for a specific exam module and redeemable for this module only;
- EXIN Exam Vouchers are only valid in the selected country/countries as displayed on the voucher;
- EXIN Exam Vouchers can be used for an [EXIN Anywhere exam](#) or for an EXIN Exam Room (the Netherlands only);
- EXIN Exam Vouchers display the voucher code, the exam(module), the valid country/countries and the expiration date of the voucher.

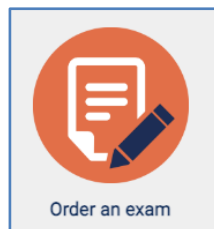
## 2. Redeeming your voucher

You can redeem your EXIN Voucher in your Candidate Portal or on [www.exin.com](http://www.exin.com).

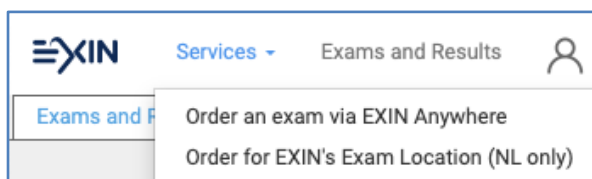
### 2.1 Ordering from your Candidate Portal

If you have already taken an exam with EXIN in the past, you can order via your existing Candidate Portal. You were provided access, via email, to your personal Candidate Portal after completing your previous EXIN exam.

Click on 'order an exam' on your homepage.



Or click on 'Services' in the menu bar and 'Order an Exam...'





## Exam details

Enter the voucher code in the Voucher Code box and click 'Check Code'.

When the code is valid (for your country of residence) the module will be filled in automatically. If the code is not valid, the reason will be displayed.

You can select an exam method and exam language from the dropdown menus. For more information on the different EXIN Anywhere options, please visit [our website](#).

**Exam details** | Payment

### Payment code

In case a payment code is provided by your training organization, or you are in the possession of a voucher code or discount code and you want to use either of these codes for this registration, please enter this code first, before continuing with General Information.

In case you are not in the possession of one of these codes or the code is not to be used for this registration, leave this field blank and proceed from General Information.


Voucher code / Payment code / Discount code

### General Information

Exam method

You can choose various types of OLP examinations!

Exam Module

 This exam has requirements for which evidence needs to be uploaded and approved to release the certificate.

Language

This exam has Pre-Requirements  
- Successfully Completed an EXIN Accredited Agile Scrum Master Training  
How can you register the pre-requirements at EXIN?  
You can upload the pre-requirements in your Candidate Portal in the "Add non-EXIN achievement" section. Your certificate can be released only after registering your pre-requirements.

Click on 'Continue' at the bottom of the page to go to the next step.



## Payment

In this step you will redeem your voucher, no payment is required. Agree to the terms and conditions, declarations and read the privacy statement.

Then click on 'Redeem Voucher' at the bottom of the page to finalize your exam order.

Exam details **Payment**

**Your selection:**

Exam method	EXIN Anywhere - Take your video-recorded exam at any time
Exam Module	ASM - EXIN Agile Scrum Master
Language	English
Module Version	ASM - EXIN Agile Scrum Master - English (Relates to Preparation Guide 202104)
Availability period	26/10/2023 - 18/11/2023
Duration (In Minutes)	90

**Terms and Conditions**

I agree to the Terms and Conditions and the examination rules for EXIN Anywhere

I agree to the Video declaration

[Read the Privacy Statement](#)

**Redeem voucher**



## 2.2 Ordering via [www.exin.com](http://www.exin.com)


When this is your first exam with EXIN, you can book an exam via the [‘Book my exam’](#) button on our website. Choose the certification, the exam language, and the option ‘Exam Only’, confirm your training, select your country of residence and the examination method. Click ‘Book exam now’ at the bottom of the page to go to the next step.

### Your details #524371

Please use the Latin Alphabet only and match your name to your government-issued ID

First Name	<input type="text" value="Sample"/>
Last Name	<input type="text" value="Candidate"/>
Country of Residence	<input type="text" value="GERMANY"/>
Email	<input type="text" value="sample@candidate.com"/>
Confirm email	<input type="text" value="sample@candidate.com"/>

### Exam details

Voucher or discount code	<input type="text" value="██████████"/>
Exam method <sup>?</sup>	<input type="text" value="EXIN Anywhere - Take your video-recorded exam at any time"/>
Certification	<input type="text" value="ASM - EXIN Agile Scrum Master"/>
Language	<input type="text" value="German"/>
	 This exam has requirements for which evidence needs to be uploaded and approved to release the certificate.
Exam can be taken from	26/10/2023 - 18/11/2023
Duration (In Minutes)	90

### Device check

Click [here](#) to check if your device is ready for EXIN Anywhere. A new window will open, you can return to this page after the check. You can also find the link to the device check in the email with your booking confirmation.

Result:

- My device is ready
- My device is not ready, I will make adjustments or use a different device for my exam
- I will check my device later

### Confirmation

- I agree to the [Terms and Conditions and the examination rules for EXIN Anywhere](#)
- I agree to the [Video declaration](#)
- [Read the Privacy Statement](#)
- I wish to receive news about free learning resources, offers, and more.

[Redeem Voucher](#)

Complete the form, agree to the terms and conditions and declaration, and read the privacy statement. Click ‘Redeem Voucher’ to confirm your order and receive your invitation to take the exam.



### **Ordering an exam with pre-requirements**

Please note that when you have ordered an exam with pre-requirements, you need to register the necessary pre-requirements in your Candidate Portal. You will get access to your Candidate Portal via your official result email after your exam has been assessed. Pre-requirements may be completion of training, or another exam completion.

### **3. Your invitation email**

You will receive a confirmation email of your exam order within minutes after you have redeemed your voucher.

#### **Video Recorded EXIN Anywhere exam**

You will be sent a confirmation email after ordering the exam. This email contains a link to start the examination process and a code. The code is needed to access the secure exam environment. Please note this code is **not** your original voucher code, but a different code. You have 3 weeks to actually take the exam. Within these 3 weeks you can take your exam whenever you want as there is no scheduling necessary. After this period the link and the code to access the secure exam will expire.

#### **Live Proctored EXIN Anywhere exam**

You will be sent a confirmation email with your chosen exam date and time. This email contains a link to your portal at Examity, our Live Proctored examination platform. Before taking your exam, you need to log in and complete your profile by adding your time zone and a phone number where the supervisor can reach you in case of issues.



Good luck on your exam!


Questions? Contact us on: [candidatesupport@exin.com](mailto:candidatesupport@exin.com)



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